



## 2018-2019 Non-Degree Prerequisite Coursework Verification

### Who is eligible to complete this form?

Students that have not been admitted into a degree-seeking program are not eligible to receive federal financial aid without completing the requirements of this prerequisite verification form. This form is for non-degree seeking students:

- who are interested in receiving Federal Direct and/or PLUS loans for the fall 2018, spring 2019, or summer 2019, and
- who are completing coursework required for admission into a degree-granting or eligible certificate program, and
- who have a valid 2018-2019 FAFSA on file and meet Satisfactory Academic Progress standards.

### Eligibility requirements that must be met.

1. Coursework must be taken at IUPUI with the goal of being admitted to a degree-seeking or eligible certificate program of study at IUPUI.
2. Coursework must be required to qualify for admission to the eligible program, and must be verified by an advisor in the department or school for each semester that aid is requested.
3. The maximum period of eligibility for federal student loans as a non-degree prerequisite student is one (1) consecutive twelve (12) month time period.
4. Enrollment during the verified semester must match the coursework listed on this form and prerequisite courses for each semester must be equal to or greater than half time (6 credits for undergraduates, 4 credits for graduates). Coursework that is not listed and verified on page two is not included in determining enrollment status. Therefore, a student may enroll in additional coursework during the semester and still be eligible for aid only after the minimum half-time enrollment requirement is met with verified prerequisites.

If you are admitted as a(n)...	Your 'career' is...	Required Half-Time Enrollment...
undergraduate non-degree student	UGRD	6 credits of prerequisites/semester
graduate non-degree student (not eligible for subsidized loans)	GRAD	4 credits of prerequisites/semester

### 5. Federal Direct Loan Borrowing Limits

If you are taking courses to be admitted into...	And are a dependent student	And are an independent student
... an undergraduate degree program (can't exceed aggregate undergraduate loan limit)	\$2,625 per year	\$8,625 per year (max sub = \$2,625)
... a graduate degree program (cannot exceed aggregate undergraduate loan limit. Students who have a grad career will not be eligible for subsidized loans)	\$5,500 per year	\$12,500 per year

*Note: Federal PLUS loan eligibility is limited to a parent of a dependent non-degree prerequisite student seeking admission to an undergraduate program of study. Graduate students are not eligible for Grad PLUS loans while working on prerequisite courses.*



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**INSTRUCTIONS:** The student must complete and sign only Step 1 below. The student must then arrange an appointment to meet with their academic advisor to discuss prerequisite eligibility criteria. Once submitted for processing, please allow ten business days for review. Form must be submitted 30 days prior to the end of the term. If approved and upon verification of enrollment, the student will receive a Financial Aid Notification (FAN) at their IUPUI e-mail account. Incomplete forms will result in a new form sent to you for completion.

### Step I: Student Information (To be completed by student)

Student Name \_\_\_\_\_ University ID \_\_\_\_\_

University Email \_\_\_\_\_

#### Student Affirmation Statement

My signature below indicates I have read and understand the information above regarding non-degree prerequisite coursework verification. In addition, I certify I am not applying for non-degree prerequisite verification beyond the maximum eligibility period of one consecutive twelve (12) month time period throughout my academic career.

Student Signature & Date \_\_\_\_\_

Print to provide signature and date

### Step II: Departmental or School Advisor (to be completed by advisor)

This section is for the student's departmental or school advisor to complete. Completion of this section verifies the student intends to or has enrolled in the courses listed below as required prerequisites necessary to qualify for admission to the program and degree listed below. Note: Courses taken to improve the student's grade point average do not qualify as a prerequisite for financial aid eligibility.

Student's intended program (e.g. Nursing, MBA): \_\_\_\_\_ Student's intended degree (e.g. AS, BA MS): \_\_\_\_\_

Check one of the following options that best describes the student's status:

Student is admitted as an undergraduate non-degree student and is enrolled in prerequisite courses.

Student is admitted as a graduate non-degree student and is enrolled in prerequisite courses.

Student does not meet eligible criteria and is not enrolled in prerequisite courses

List the pre-requisite courses required for admission to above program for each semester (e.g. CHEM-C 105). Enrollment must match what is listed prior to disbursement.

FALL 2018:

SPRING 2019:

SUMMER 2019:

Advisor's Printed Name: \_\_\_\_\_ Email: \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date: \_\_\_\_\_