



IUPUI OFFICE OF STUDENT FINANCIAL SERVICES

Dear Scholarship Provider,

Please note that all scholarships processed by the IUPUI Office of Student Financial Services are posted as general scholarship awards. A general scholarship is one with no restrictions with regard to its application, allocation, and refund eligibility. A scholarship is posted in this manner if no instruction is included with a scholarship check or if a donor requests it be applied this way. General scholarships may displace other aid in order to comply with Title IV and state funding regulations; however, if a student is only receiving entitlement aid, such as a Pell Grant, and other scholarships, a general scholarship will not reduce the other existing aid. Thus, a student may be awarded over their established Cost of Attendance.

If the scholarship you are submitting is a general award, please complete the following form and submit it with the scholarship payment to the address listed on the form. Please make your scholarship check payable to Indiana University only—a co-payable check will delay processing. The canceled scholarship check serves as your receipt.

If the intent of your scholarship is only to pay tuition and fees, you must contact the IUPUI Office of the Bursar to become a third-party sponsor. You can learn more about this process by calling the Bursar at (317) 274-2451 or emailing sponsor@iupui.edu.

Thank you for your support of IUPUI students!

IUPUI Office of Student Financial Services

In order for scholarships to credit students' accounts before their charges are due, we recommend that checks be submitted to the IUPUI Office of Student Financial Services by these dates:

- August 1 for fall semester
- December 1 for spring semester
- April 1 for summer sessions

If this scholarship payment is not for the current academic year, please include additional documentation indicating that the payment is for a previous or future academic year.



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Scholarship Payment Form

Student's Name: _____ Student's ID number: _____

Scholarship donor's name, address, and phone number, and email:

Name of Person Completing this form: _____

Name/Title of Scholarship: _____

Amount of Check: _____ Check number: _____

Please indicate how the funds should be disbursed:

Fall

Spring

Summer

Split equal between Fall and Spring

Please send this form with the scholarship payment to:

IUPUI Office of Student Financial Services
PO Box 6035
Indianapolis, IN 46206-6035